

ROYAL DECREE

No. 84 / 2020

Regarding the General Secretariat of the Tenders ~~Board~~Council

We, Haitham bin Tarik, _____ Sultan of Oman,

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After perusal the Basic Statute of the State,

And the Tenders Law issued by Royal Decree No. 36 / 2008,

And Royal Decree No. 116 / 2010 approving the organizational structure of the Tenders

~~Board~~Council and its General Secretariat,

And the State Administrative Apparatus System issued by Royal Decree No. 75 / 2020,

And in pursuance of the public interest,

Have decreed as follows

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Article (1)

The Tenders ~~Board~~Council shall have a General Secretariat, which shall enjoy corporate personality, and financial and administrative independence.

Article (2)

The General Secretariat of the Tenders ~~Council~~Board shall have a Secretary-General with the special grade, appointed by a Royal Decree.

Article (3)

The Secretary-General of the Tenders ~~Council~~Board shall manage all administrative and financial affairs of the General Secretariat, represent it in its relations with others and before the judiciary, and shall have the powers of the head of the unit stipulated in the laws and ~~R~~oyal ~~De~~crees applicable to the units of the State Administrative Apparatus.

Article (4)

The competencies of the General Secretariat of the Tenders Board shall be determined in accordance with the attached Annex No. (1).

Article (5)

The organizational structure of the General Secretariat of the Tenders Board shall be approved in accordance with the attached Annex No. (2).

Article (6)

Royal Decree No. 116 / 2010 mentioned above is hereby repealed. All that is contrary to, or in conflict with, the provisions of this Decree shall also be repealed.

Article (7)

This Decree shall be published in the Official Gazette and shall come into force on the date of its issuance.

Issued on: 27 Dhu al-Hijjah 1441 AH

Corresponding to: 17 August 2020 CE

Haitham bin Tarik

Sultan of Oman

Annex No. (1)

Competencies of the General Secretariat of the Tenders Board

1. Carrying out all executive works for the plans and policies formulated by the Tenders Board.
2. Supervising all procedural and executive works entrusted to the Tenders Board.
3. Reviewing the technical specifications, conditions, and instructions submitted by the concerned entities and verifying their sufficiency, and it may seek the assistance of technical expertise from within or outside the Sultanate of Oman for this purpose.
4. Announcing tenders, receiving bids from suppliers, contractors, and consultancy firms, opening their envelopes, studying them, or referring them to the competent entities for study and analysis.
5. Supervising the tender's box, opening it on the specified day for bid submission, and presenting its contents to the Tenders Board.
6. Receiving the results of the study and analysis of bids from the concerned entities, reviewing them, evaluating them, and presenting them to the Tenders Board.
7. Coordinating between the Chairman of the Tenders Board and its members to arrange meetings, prepare matters to be presented to the Board, include them in the agenda, and implement the decisions and policies.
8. Following up on the Board's meetings, drafting decisions, circulars, and letters, and preparing meeting minutes.
9. Undertake negotiation procedures in tenders for cases stipulated by the Tenders Law.

10. Carrying out the executive works for the Practice Committees formed by the Tenders Board in accordance with the provisions of the Tenders Law.
11. Providing technical advice on procedural and executive matters related to tenders to the Internal Tenders Committees in the concerned entities and the Salalah Tenders Committee.
12. Classify and register suppliers, contractors, and consultancy firms in accordance with the provisions of the Tenders Law.
13. Set the price of copies of the terms and specifications for all tenders subject to the provisions of the Tenders Law after the approval of the Ministry of Finance.
14. Preparing studies, research, and reports on matters related to tenders.
15. Supervising the implementation of financial and administrative procedures in accordance with the applicable laws.
16. Preparing the draft annual budget of the General Secretariat of the Tenders Board and its final account.
17. Any works assigned to it by the Tenders Board.

الملحق رقم (٢)

الهيكل التنظيمي للأمانة العامة لمجلس المناقصات



Secretary General

- Directorate General of Administrative and Financial Affairs
- Directorate General of Technical Affairs
- Directorate General of Information and Statistics